



**TOWN OF PINCHER CREEK COUNCIL
MEETING AGENDA
Monday, January 24, 2022 at 6:00 p.m.
[Virtual via Zoom](#)**

1. **Call to Order**
2. **Scheduled Public Hearing**
3. **Agenda Approval**
4. **Scheduled Delegations**
 - 4.1 STARS – Glenda Farnden
 - 4.2 Cabin Ridge Coal – Project Update Brad Johnson
 - 4.3 RCMP Sergeant – Ryan Hodge
 - 4.4 Kootenai Brown Pioneer Village – Colleen Cyr
5. **Adoption of Minutes**
 - 5.1 Minutes of the Regular Meeting of Council held on January 10, 2022
6. **Business Arising from the Minutes**
 - 6.1 Disposition of Delegation – Oldman Watershed Council – Shannon Frank
 - 6.2 Community Transportation Committee Terms of Reference
 - 6.3 Disposition of Delegation - BJ Scott, Communities in Bloom Committee
7. **Bylaws**
8. **New Business**
 - 8.1 Economic Developers Alberta AGM and Conference
 - 8.2 Pincher Creek and District Historical Society request for support
9. **Reports**
 - 9.1 Upcoming Committee Meeting and Events
10. **Administration**
 - 10.1 Council Information Distribution List
 - 10.2 Legislative Services 4th Quarter Report
 - 10.3 Operations Department 4th Quarter Report
11. **Closed Session Discussion**
 - 11.1 Proposals for a Council Strategic Plan – FOIP s 16 & 19
 - 11.2 Airport Advisory Committee Requests– FOIP s. s.21 and 25
 - 11.3 2022 Pincher Planter Agreement – FOIP s. 16
12. **Notice of Motion**
13. **Adjournment**

The next Regular Council Meeting is scheduled for February 14, 2022 at 6:00 p.m.



REGULAR MEETING OF COUNCIL
Held on Monday January 10, 2022
Virtually, commencing at 6:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, S. Nodge, B. Wright
W. Oliver and W. Elliott

Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; L. Rideout, Director of Community Services; L. Goss, Administrative Manager; K. Green, Executive Assistant; B. Leavins, Recreation Coordinator; and M. Everts, Events, Marketing & Economic Development Officer

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

3. AGENDA APPROVAL

NODGE:

That Council for the Town of Pincher Creek agrees to add item 11.3 Legal Counsel FOIP s. 16 & 24 to January 10, 2022's regular council agenda.

CARRIED 22-001

BARBER:

That Council for the Town of Pincher Creek approves the January 10, 2022 agenda as presented

CARRIED 22-002

4. DELEGATIONS

4.1 Oldman Watershed Council – Shannon Frank

Shannon Frank attended the meeting to provide information to Council regarding their current and upcoming projects.

4.2 Communities in Bloom – BJ Scott

BJ Scott attending the meeting to provide an update on what they are doing in the community and to also request that a member of the council be appointed as a representative on the CIB committee.

5. ADOPTION OF MINUTES

5.1 Minutes of the Regular Meeting of Council held on December 13, 2021
NODGE:

That Council for the Town of Pincher Creek approve the minutes of the Regular Meeting of Council held on December 13, 2021 as presented.

CARRIED 22-003

5.2 Minutes of the Committee of the Whole Meeting held on January 5, 2022

ELLIOTT:

That Council for the Town of Pincher Creek approve the minutes of the Committee of the Whole Meeting held on January 5, 2022 as presented.

CARRIED 22-004

6. BUSINESS ARISING FROM THE MINUTES

6.1 Disposition of Delegation - Pincher Creek and District Agricultural Society – Request for Support – Hilary Matheson

GREEN:

That Council for the Town of Pincher Creek direct administration to gather all information and get a detailed plan from Pincher Creek and District Agricultural Society for the roof, and to contact the Municipal District of Pincher Creek regarding this project and funding request.

CARRIED 22-005

NODGE:

That Council for the Town of Pincher Creek direct administration to set up a meeting with Pincher Creek and District Agricultural Society to discuss dog park signage and possible lease agreement amendment to allow for the use.

CARRIED 22-006

6.2 Notice of Motion - Councillor Wayne Oliver - Matthew Halton Football Field Irrigation

OLIVER:

That Council for the Town of Pincher Creek direct administration to provide options for irrigating the sports field at Matthew Halton for the 2022 football season with either raw or treated water and to provide the budget estimates for those options on or before March 14, 2022 council meeting.

CARRIED 22-007

6.3 Disposition of Delegation - Garry Cleland

BARBER:

That Council for the Town of Pincher Creek agree to allocate the remaining \$4,400 to be used towards additional facility renderings for a potential new Curling Rink to be located at the Golf Course site.

CARRIED 22-008

6.4 Community Economic Development Strategy

ELLIOTT:

That Council for the Town of Pincher Creek approve the Community Economic Development Strategy as presented and that an invitation to the upcoming community engagement sessions be communicated to the community

CARRIED 22-009

7. BYLAWS

8. NEW BUSINESS

8.1 New Assessment Review Board Member Training

NODGE:

That Council for the Town of Pincher Creek agree and authorize Mayor Anderberg and Councillor Nodge to attend Assessment Review Board Member training virtually via The Land and Property Rights Tribunal

CARRIED 22-010

8.2 Communities in Bloom - Year of the Garden Proclamation

ELLIOTT:

That Council for the Town of Pincher Creek proclaim that 2022 is the Year of the Garden.

CARRIED 22-011

9 REPORTS

9.2 Upcoming Committee Meetings and Events

Intermunicipal Collaboration Framework Committee
Intermunicipal Collaboration Framework Orientation
Oldman River Regional Services Commission Training
Tax Incentive Bylaw Meeting
Municipal Development and Subdivision Authority
Oldman River Regional Services Commission Executive Meeting
RCMP Transition Study

10. ADMINISTRATION

10.1 Council Information Distribution List

WRIGHT:

That Council for the Town of Pincher Creek accept the January 10, 2022 Council Information Distribution List as information.

CARRIED 22-012

*B. Leavins left the meeting at 8:00 pm
Mayor Anderberg called a recess at 8:03 pm.
Mayor Anderberg called the meeting back to order at 8:12 pm.*

11. CLOSED MEETING DISCUSSION

BARBER:

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday, January 10, 2022 at 8:12 pm in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Community Services, Director of Finance and Human Resources, Recreation Coordinator, Administrative Manager, Marketing & Economic Development Officer and Executive Assistant in attendance.

CARRIED 22-013

M. Everts left the meeting at 8:40 pm

ELLIOTT:

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, January 10, 2022 at 8:44 pm in accordance with section 19 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Community Services, Director of Finance and Human Resources, Recreation Manager and Administrative Manager in attendance in attendance.

CARRIED 22-014

11.1 Application for Property Tax Exemption - Non Profit Organization - Pincher Creek and District Community Food Centre - FOIP s. 16

ELLIOTT:

That Council for the Town of Pincher Creek approve the Application for Property Tax Exemption - Non-Profit Organization - for Pincher Creek and District Community Food Centre Unit B 1034 Beverly McLachlin Drive

CARRIED 22-015

11.2 Development – Plan 0614431, Block 1, Lot 4 – FOIP s. 16 & 24

OLIVER:

That Council for the Town of Pincher Creek receives the request from Wild Winds Brewery regarding the utility services costs for parcel Plan 0614431, Block 1, Lot 4, as information and advise the developer that the Town has no incentive programs to facilitate the request to cover new development cost.

CARRIED 22-016

11.3 Legal Council

OLIVER:

That Council for the Town of Pincher Creek directs administration to consult with legal counsel on lot # Plan 0113201, Block 4, Lots 1 & 2

CARRIED 22-017

12. NOTICE OF MOTION

13. ADJOURNMENT

NODGE:

That this meeting of Council on January 10, 2022 be hereby adjourned at 8:47 pm.

CARRIED 22-018

MAYOR, D. Anderberg

CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 24th DAY OF JANUARY 2022 S E A L
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY JANUARY 24, 2022
AT 6:00 P.M.**

DRAFT

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Oldman Watershed Council	
PRESENTED BY: Laurie Wilgosh, Chief Administrative Officer	DATE OF MEETING: 1/24/2022

PURPOSE:

Shannon Frank attended the meeting to provide information to Council regarding their current and upcoming projects.

RECOMMENDATION:

That Council for the Town of Pincher Creek Accept the Oldman Watershed presentation as information.

BACKGROUND/HISTORY:

The Town has been an active member of the Oldman Watershed Committee for many years, and contributes on an annual basis as a membership fee.

ALTERNATIVES:

That Council discontinue the Oldman Water Shed Council membership.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

N/A

FINANCIAL IMPLICATIONS:

Approximately \$1200 per annum

PUBLIC RELATIONS IMPLICATIONS:

N/A

ATTACHMENTS:

None at this time.

CONCLUSION/SUMMARY:

Administration supports that Council receive the presentation by Shannon Frank of the Oldman Watershed Council as information.

Signatures:

Department Head:



CAO:

Laurie Wilgosh



TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Community Transportation Committee Terms of Reference	
PRESENTED BY: Al Roth, Director of Operations	DATE OF MEETING: 1/24/2022

PURPOSE:

For Council for the Town of Pincher Creek to review and approve the updated Terms of Reference for the Community Transportation Committee.

RECOMMENDATION:

That Council for the Town of Pincher Creek That council for the Town of Pincher Creek approve the updated Terms of Reference for the Community Transportation Committee.

BACKGROUND/HISTORY:

On November 29, 2021 the Community Transportation Committee reviewed the Committees Terms of Reference and motioned for updates and changes to be made to the document.

On January 5, 2022 Committee of the Whole deferred the Terms of Reference for the Community Transportation Committee. COTW 2022-005

ALTERNATIVES:

That Council for the Town of Pincher Creek direct administration to make additional changes to the Terms of Reference.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

That Council for the Town of Pincher Creek receive the information as presented.

FINANCIAL IMPLICATIONS:

None at this time.

PUBLIC RELATIONS IMPLICATIONS:

None at this time.

ATTACHMENTS:

- Terms of Reference 2014 - 2017 (MARK UP) - 2795
- Terms of Reference 2021 - 2025 - 2795

CONCLUSION/SUMMARY:

Administration supports Council for the the Town of Pincher Creeks decision to update the Terms of Reference for the Community Transportation Committee.

Signatures:
Department Head:

Al Roth

CAO:

Lannie Wilgosh



TERMS OF REFERENCE

Pincher Creek Community Transportation Committee

PURPOSE OF THE COMMITTEE:

The Pincher Creek Community Transportation Committee shall study and provide advice to the Town of Pincher Creek regarding matters related to:

- Facilitation of the success factor identified in the 2014 Strategic plan to provide transportation in and around the community.
- Development of a Transportation Action Plan.
- Identification of transportation trends / needs within the Town of Pincher Creek.
- Federal / Provincial transportation grants.

Specifically, the committee will:

- Research the options and needs of the Community for a public transportation system.
- Facilitate the development and implementation of a public transportation ~~system by 2017.~~
- Receive and consider transportation information from the public.
- Consult with business owners/operators regarding public transportation issues.
- Provide regular reports to the Town Council regarding the progress of the committee.

MEMBERSHIP:

The Committee shall be composed of up to 2 voting members. Composition shall be as follows:

Town of Pincher Creek – Two (2) Councillors

Municipal District of Pincher Creek No. 9 – one (1) future advisory member

A member of the Committee will be disqualified to serve on the committee if they:

- Cease to be a resident of Pincher Creek
- Are absent for three (3) meetings unless absences are authorized by the Town of Pincher Creek
- Send written notice of resignation to the Town of Pincher Creek

TERM OF THE COMMITTEE:

- Three (3) years (~~April 2014 to April 2017~~ October 2021 to October 2025) or until such time as the purpose of the committee has been fulfilled.
- The committee shall serve at the pleasure of Council and may be dissolved at any time with the agreement of the Town of Pincher Creek or by committee resignation or recommendation.

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CONDUCT OF MEETING:

- Meetings will be conducted in accordance with Bylaw 1596-~~13A21~~.
- The Committee shall hold no less than four (4) regular meetings of the committee each year.

AUTHORITY OF THE COMMITTEE:

- The committee shall act in an advisory capacity to the Town Council and shall not have the power to direct Town consultants or enter into any agreements.

FINANCIAL:

- The Committee may not incur any expenses unless authorized by the Town of Pincher Creek.

TERMS OF REFERENCE

Pincher Creek Community Transportation Committee

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- Facilitation of the success factor identified in the 2014 Strategic plan to provide transportation in and around the community.
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Specifically, the committee will:

- Research the options and needs of the Community for a public transportation system.
- Facilitate the development and implementation of a public transportation.
- Receive and consider transportation information from the public.
- Consult with business owners/operators regarding public transportation issues.
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- Send written notice of resignation to the Town of Pincher Creek

TERM OF THE COMMITTEE:

- Three (3) years (October 2021 to October 2025) or until such time as the purpose of the committee has been fulfilled.
- The committee shall serve at the pleasure of Council and may be dissolved at any time with the agreement of the Town of Pincher Creek or by committee resignation or recommendation.

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- Meetings will be conducted in accordance with Bylaw 1596-21.
- The Committee shall hold no less than four (4) regular meetings of the committee each year.

AUTHORITY OF THE COMMITTEE:

- The committee shall act in an advisory capacity to the Town Council and shall not have the power to direct Town consultants or enter into any agreements.

FINANCIAL:

- The Committee may not incur any expenses unless authorized by the Town of Pincher Creek.

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Disposition of Delegation - BJ Scott, Communities in Bloom Committee	
PRESENTED BY: Adam, Recreation Manager	DATE OF MEETING: 1/24/2022

PURPOSE:

To dispose of the delegation from BJ Scott for the Communities in Bloom (CIB) Committee and review a request to have a council member appointed to the CIB Committee.

RECOMMENDATION:

That Council for the Town of Pincher Creek Accept the presentation by the Communities in Bloom Committee as information and appoint Councilor _____ to sit on the Pincher Creek Communities in Bloom Committee, and have this Committee added to the Annual Organizational Council Committee Appointments list.

BACKGROUND/HISTORY:

Traditionally a council member has been appointed to serve on the CIB Committee, however, this committee was not included in the 2021/2022 Pincher Creek Council Organizational Committee meeting. The Town of Pincher Creek has competed in CIB challenges for several years, and has had great successes at both the National and International level.

ALTERNATIVES:

Not to appoint a councilor to sit on the CIB committee at this time.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None

FINANCIAL IMPLICATIONS:

Meeting per diem and travel expenses will be associated with a councilor who is appointed to sit on the CIB Committee.

PUBLIC RELATIONS IMPLICATIONS:

The CIB Committee plays a significant role in keeping Pincher Creek a beautiful and desired place to live.

ATTACHMENTS:

None at this time.

CONCLUSION/SUMMARY:

Administration supports that a Councilor is appointed to sit on the Pincher Creek Communities in Bloom Committee.

Signatures:

Department Head:

Adam Grose

CAO:

Laurie Wilgosh



TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Economic Developers Alberta AGM and Conference	
PRESENTED BY: LaVonne Rideout, Community Services	DATE OF MEETING: 1/24/2022

PURPOSE:

To authorize a member of Council to attend the 2022 Economic Developers Alberta (EDA) AGM and Conference.

RECOMMENDATION:

That Council for the Town of Pincher Creek That Council for the Town of Pincher Creek authorize Councillor _____ to attend the Economic Developers Alberta AGM and Conference on April 6 -8, 2022 and for the attendance to be funded from general ledger account 11-00-00-2210, Council training and travel.

BACKGROUND/HISTORY:

The annual EDA general meeting and conference is offered in person and virtually. The in-person event is located in Kananaskis, a limited virtual option is available.

The event is built to bring together Alberta’s most innovative economic development leaders so you can gain insights on what’s happening in Alberta. EDA’s keynote speakers aim to inspire you to support one another in moving Alberta’s ambitious economic development agenda forward.

The theme of the 2022 conference is Renew, Rise, and Reposition. Information on the conference can be viewed here: <https://www.xperienceeda.ca/>

ALTERNATIVES:

That Council for the Town of Pincher Creek receives the information regarding the 2022 Economic Developers Alberta AGM and Conference as presented.

That Council for the Town of Pincher Creek authorize Councillor _____ and Councillor _____ to attend the Economic Developers Alberta AGM and Conference on April 1 -3, 2020 and for the attendance to be funded from general ledger account 11-00-00-2210, Council training and travel.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

The community economic development strategy was just accepted and has been presented to the community

FINANCIAL IMPLICATIONS:

Conference in person registration is \$625 and includes the Presidents Dinner and Ministry Dinner. Travel expenses and accommodation will be required.
Virtual conference registration is \$200 and includes online access to main ballroom sessions live, taped concurrent sessions later.

Conference Registration Reimbursement Policy: EDA will issue a full reimbursement less \$50 administration charge prior to March 18, 2022; however, no reimbursements will be issued starting March 19, 2022.

If you wish to change your in-person registration to online, it can also be done at no charge, and reimburse the difference if it is done before March 19, 2022.

PUBLIC RELATIONS IMPLICATIONS:

N/A

ATTACHMENTS:

Draft Summit and Conference Agenda 2022 - 2802

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek authorize Councillor _____ to attend the Economic Developers Alberta AGM and Conference on April 6 -8, 2022 and for the attendance to be funded from general ledger account 11-00-00-2210, Council training and travel.

Signatures:

Department Head:

La Vonne

CAO:

Laurie Wilgosh

There PRE-CONFERENCE PROGRAM

TUESDAY, APRIL 5

6:30-8:30 PM

KICK-START IN KANANASKIS PRE-CONFERENCE MIXER (*Rockies Room, Pomeroy Mountain Lodge*)

Are you thinking of coming to the conference early? Then think about coming to a pre-conference mixer to enjoy some drinks, tasty snacks and catching up with new and old friends!

NOTE: You must register separately at www.edaalberta.ca in advance for this session.

LEADERS' SUMMIT

WEDNESDAY, APRIL 6

8:00 AM-4:30 PM CONFERENCE REGISTRATION (*Registration Desk*)

12:30 PM OFFICIAL CONFERENCE OPENING (*Olympic Ballroom*)

In this opening session we will hear from a few of Alberta's political and economic leaders about how Alberta is changing to embrace a post-Covid political and economic reality.

Moderator: Leann Hackman-Carty, Chief Executive Officer, EDA

Opening Prayer and Cultural Dance: Cando

Welcome Remarks: Eleanor Miclette, 2022-23 President, EDA

Partner: EDA, Cando

12:50 PM- 2:30 PM ALBERTA'S FUTURE SECTOR OPPORTUNITIES (*Olympic Ballroom*)

This segment will profile some of Alberta's key economic engines. In particular: where these sectors are today; but more importantly, where future emerging opportunities lie, as well as insights on how to best accelerate them (30 minutes each sector).

Moderator: Trevor Lewington, EDA 2021-22 President

Partner: Sean McRitchie, Director, Strathcona County Economic Development and Tourism

12:50-1:20-A1- Agriculture & Agri-Food- (Hubert Lau, President & CEO, TrustBIX; Leanne Fischbuch, Executive Director, Alberta Pulse Growers Commission; Dr. Tcherning, University of Calgary Interdisciplinary Sustainable Agriculture Network (ISAN); Canada's Premier Food Corridor (TBC)

1:25-1:55-A2- Energy- CAPP (invited); Wes Jickling, CEO, COSIA; Dr. David Layzell, Energy Systems Architect, Transition Accelerator; Canadian Gas Association (invited); Chris Doornbos, CEO, e3 Metals Corp. (invited)

2:00-2:30-A3- Life Sciences, Health & Biotech- Andrew MacIsaac, Applied Pharmaceutical Innovation; Robb Stoddard, President & CEO, BioAlberta; Tim Murphy, VP Health, AB Innovates (invited)

2:30-2:45 PM REFRESHMENT BREAK (*Rockies Room*)

2:45-4:30 PM ALBERTA'S FUTURE SECTOR OPPORTUNITIES *(Olympic Ballroom)*

This segment will profile more of Alberta's key economic engines. In particular: where these sectors are today; but more importantly, where future emerging opportunities lie, as well as insights on how to best accelerate them.

Moderator: Eleanor Miclette, EDA 2022-23 President

2:45-3:15-A4- Technology & Digital Transformation- Jim Gibson, SAIT (invited); TELUS, Cam Linke, Chief Executive Officer at Alberta Machine Intelligence Institute (invited)

3:20-3:50-A5- Aviation, Transportation & Logistics- Carrie Ann Crozier, General Manager Operations, CN; Jeff Bell, Port Alberta; Richard Gotfried, Chair, Strategic Aviation Advisory Council (invited)

3:55-4:25-A6- Tourism & The Visitor Economy- Rebecca Mackenzie, President, Culinary Tourism Alliance; David Goldstein, CEO, Travel Alberta; Shae Bird, CEO, Indigenous Tourism Alberta

4:45-5:45 MENTORSHIP MADNESS (TBC)

Join us to learn more about EDA's mentorship program.

5:00-6:00 PM EDA BOARD- ELECTED OFFICIALS MEET AND GREET *(Rockies Room)*

- Elected Officials only

CONFERENCE

5:30-600 PM CONFERENCE REGISTRATION DESK OPEN *(Registration Desk)*

6:00-6:30 PM COCKTAIL RECEPTION *(Olympic Ballroom)*

6:30-8:30 PM EDA PRESIDENT'S DINNER *(Olympic Ballroom)*

Meet the 2022-23 EDA Board of Directors, and network with some existing, and new friends. The Presidents' Dinner is designed to be educational, fun, and interactive. As part of this, in fine EDA tradition, is the official Champagne Sabering Ceremony and a nice buffet dinner.

Host: Eleanor Miclette, President, EDA; Leann Hackman-Carty, CEO, EDA

Dress: Business Casual

*need ticket to enter

Following the President's Dinner, the EDA Sponsor Salon (Rockies Room) will be open until midnight. Woody's Pub & Patio is open after that.

THURSDAY, APRIL 7

7:30 AM BREAKFAST BUFFET *(Olympic Ballroom)*

8:00-4:00 PM CONFERENCE REGISTRATION DESK OPEN *(Registration Desk)*

8:00-8:45 AM BREAKFAST PLENARY: HOW WORLD GEOPOLITICS IMPACTS OUR COMMUNITIES (TBC) *(Olympic Ballroom)*

Angela Marshall Hofmann is a global government affair, trade policy and corporate social responsibility executive with over 20 years' experience, and a proven track record of developing innovative government, media and community engagement programs around retail, ecommerce and consumer goods imperatives. She serves as an advisor to members of the U.S. Congress and Executive Branch as well as to CEOs and senior executives of complex, multi-national organizations as well as small and medium-sized business going global. She enjoys developing effective strategies to help enhance global business performance by leveraging her deep operational

experience, international trade expertise and innovation while integrating business and social responsibility initiatives, and is passionate about building strategic alliances among corporations, governments, and non-governmental organizations (NGOs) to catalyze change and improve communities around the world. She currently heads up the Retail, Consumer, Branding, Industrial & Supply Chain Practice at the Eurasia Group in Washington, DC. The Eurasia Group is the world's leading global political risk research and consulting firm. Since 1998, they have helped clients make informed business decisions in countries where understanding the political landscape is critical.

Moderator: Leann Hackman-Carty, Chief Executive Officer, EDA

Speaker: Angela Marshall Hofmann, Practice Head- Retail, Consumer, Branding, Industrials & Supply Chain, Eurasia Group (invited)

Partner: Lynette Tremblay, VP Investor Services, Invest Alberta Corporation

9:00-10:15 AM BREAK OUT SESSIONS

Session B1: TBC (*Gold Room*)

Moderator: Kent McMullin, EDA Board Member

Introductory Remarks: Partner

Panelists:

Session B2: The most important element of your economic development website (*Silver Room*)

The worst of the pandemic is behind us and competition between locations to attract new investment, jobs and remote workers is intensifying. During this fast moving and engaging session, economic developers will learn what it takes to stand out from the crowd and what they need to prioritize when promoting their location to site selectors, remote workers and new residents. This is an essential session for small and large communities alike. Don't miss it! The session will also cover:

- Why economic developers should begin with WHY
- How to create a compelling "Why US" section in your website that promotes your community's advantages
- Best practice examples. Q&A

Moderator: Martin Ebel, EDA Board Member

Introductory Remarks: Partner

Presenter: Dave Parsell, LocalIntel

Partner: LocalIntel

Session B3: Rural Economic Development Topic (*Bronze Room*)

Moderator: EDA Board Member

Introductory Remarks: Partner

Panelists: Rural Development Network (invited), Others TBC

Session B4: The Changing Retail Landscape TBC (*Explorer Room*)

Moderator: Shane Olson, EDA Board Member

Introductory Remarks: Partner

Panelists: Rishi Mittal, Ghost Kitchen Brands (Invited); others TBC

Session B5: Are your local businesses connected to your local emergency management program? (*Mount Kidd Ballroom*)

Increasingly, communities are facing significant disaster situations that not only impact quality of life in their own municipality but create reliance on neighboring communities. Local businesses can play a major role in the delivery of products and services needed to help emergency management programs prepare for, respond to, and recover from any variety of natural disasters, industrial accidents, or human-caused incidents. Connecting local vendors and emergency management organizations has become the central focus of a new, Alberta-based start-up, and is showing signs of significant value for communities in Central Alberta.

Moderator: Peter Casurella, EDA Board Member

Introductory Remarks: Partner

Panelists: Bre Fitzpatrick, Land and Economic Development Officer, City of Red Deer (TBC); Sandra Badry, Economic Development Officer, Red Deer County (TBC); Dave Brand, Director of Community Services, Protective Services & Emergency Management, Red Deer County (TBC); Scott Cameron, Co-founder, Emergency Management Logistics Canada

10:15-10:30 AM REFRESHMENT BREAK (*Rockies Room*)

Partner: TBC

10:30 AM-11:45 AM BREAK OUT SESSIONS

Session C1: Forests are Essential to Alberta (Gold Room)

Alberta wouldn't be Alberta without forests. Forests cover 60% of the province's land base and are intrinsically tied to our culture and identity as Albertans. They aren't just beautiful and culturally significant, they're essential to daily life in our province in providing numerous jobs, recreation opportunities, and green energy. Not only do they provide the materials we need to build our homes, but the wood products themselves have incredible carbon-storing capabilities that allow forestry to be a leader in Alberta's climate response. This session will highlight this industry both now, and where the future opportunities lie for our communities.

Moderator: Kent McMullin, EDA Board Member

Introductory Remarks: Partner

Panelists: Jason Krips, President & CEO, Alberta Forest Products Association; Others TBC

Session C2: Alberta's Role in Addressing Canada's Pharmaceutical Gap (Silver Room)

API is an industry-led not-for-profit corporation focused on providing the drug development capacity for innovative companies to commercially develop their intellectual property within Alberta and Canada. Their network includes facilities in Calgary and Edmonton; collaborations with the University of Alberta, Northern Alberta Institute of Technology, University of Calgary, University of Lethbridge; over 40 staff members and a broader network of over 100 experts in commercial drug development. Teams at Applied Pharmaceutical Innovation (API) and the University of Alberta's Li Ka Shing Applied Virology Institute are proposing the launch of an integrated research, development, and manufacturing cluster in Edmonton, called the Canadian Critical Drug Initiative (CCDI). Come to this session to hear more about how the Edmonton Region is planning to be a Western Canadian Pharmaceutical Manufacturing Hub.

Moderator: Martin Ebel, EDA Board Member

Introductory Remarks: Partner

Panelists: Andrew MacIsaac, Applied Pharmaceutical Innovation (API), U of A (TBC)

Session C3: Making Money with Movie Magic (Bronze Room)

Alberta has been a choice location for feature films, television, music videos, documentaries, and commercials due to the diverse landscapes, historic communities, and skilled production crews. The significant investment in Calgary as the center of the movie industry in Alberta has added importance for all our regions. The varied viewscapes and both unique and ordinary community settings have served as backdrops to many movies and television film projects. The Alberta film industry had a record year in 2021 – doubling its GDP contribution to over \$500 million. In this presentation we will outline initiatives taken by economic developers that can expand upon that success and welcome the industry into more areas of the province as it grows. By taking a collaborative regional approach such as AlbertaSW did in implementing a "Film Friendly Southwest Alberta" campaign – industry and economic developers along with municipal partners and chambers/business community can work together to promote Alberta and create mutually beneficial outcomes. The presentation will be an overview of the www.filmfriendlysouthwestalberta.ca project, as well as other film growth projects that have happened in the past 2 years and share how to start a similar project for your municipality or area. By becoming film friendly and embracing this growth sector in the province you can participate in capturing economic activity as well as premium marketing for your area.

Moderator: EDA Board Member

Introductory Remarks: Partner

Panelists: Brock Skretting, Head of Advocacy, Keep Alberta Rolling; Bev Thornton, Executive Director, Alberta SouthWest Regional Economic Development

Session C4: Emerging Energy Opportunities (Explorer Room)

This session will explore emerging energy opportunities like: bitumen beyond combustion, digital oilfields, and minerals.

Moderator: Shane Olson, EDA Board Member

Introductory Remarks: Partner

Panelists: Wes Jickling, CEO, COSIA; Bryan Helfenbaum, Executive Director, Advanced Hydrocarbons, Alberta Innovates (invited); Chad Hayden, CEO, Galatea Technologies (TBC); E3 Metals or Amanda Hall, CEO, Summit Nanotech (TBC)

Session C5: Manufacturing- Flagship Programs (TBC) (Mount Kidd Ballroom)

Moderator: Peter Casurella, EDA Board Member

Introductory Remarks: Partner

Panelists: David Munro, Manufacturing Consortium Manager, Excellence in Manufacturing Consortium (TBC)

12:30-1:30 PM LUNCHEON PLENARY *(Olympic Ballroom)*

Moderator: Leann Hackman-Carty, Chief Executive Officer, EDA

Introductory Remarks: Paul Blais, MDB Insight

Speaker: TBC

1:45-3:00 PM BREAK OUT SESSIONS

Session D1: Applying VR/AR in your community *(Gold Room)*

Alberta is home to a diverse and rapidly evolving technology ecosystem- including companies in the Augmented Reality (AR) and Virtual Reality (VR) space. Augmented Reality (AR) provides a blend between the digital world and its physical elements to create an artificial environment. Virtual Reality (VR) is a computer-generated simulation of an alternate world or reality used in 3D movies and video games. VR helps create simulations similar to the real world and “immerse” the viewer using computers and sensory devices like headsets and gloves. Increasingly, VR and AR are being used for training, education, science, and economic development. This session will provide some tangible examples of how VR/AR is helping transform how people and communities see the world.

Moderator: Kent McMullin, EDA Board Member

Partner and Introductory Remarks: Trevor Davison, O2 Planning & Design

Panelists: David Ducasses, President, VR/AR Association (Alberta Chapter); others TBC

Session D2: The State of Manufacturing *(Silver Room)*

Moderator: Martin Ebel, EDA Board Member

Introductory Remarks: Partner

Panelists: Jean-Pierre Giroux, President, Excellence in Manufacturing Consortium; Christy Mikaluk, Director, NGen Canada (invited); others TBC

Session D3: The Convergence of Agri-Food, Tourism and Business *(Bronze Room)*

This session showcases some of Alberta's unique agri-food products, the potential farm-to-table business and culinary tourism opportunities they bring, and how agri-food, tourism and business is opening up new opportunities for Alberta communities.

Moderator: EDA Board Member

Introductory Remarks: Partner

Panelists: Trish Tetz, The Craft Beef Company; Rebecca Mackenzie, President, Culinary Tourism Alliance; Blair Berdesco, Alberta Small Brewers Association; Bryanna Kumpula-Yung, EDO, Leduc County

Session D4: The Value of Innovation Ecosystems *(Explorer Room)*

Innovation and ecosystem have become popular terms in the past few years. Do we always know what we mean in using these terms and do we have clearly articulated plans to leverage our innovation ecosystems to contribute to economic development?

The Calgary Innovation Coalition is one of 8 Regional Innovation Networks supported by Alberta Innovates. We are working as a Calgary ecosystem to achieve goals established for our community as well as collaborating with the other networks across the province to make all us stronger and deliver greater impact to Alberta. As we do this work we need to keep entrepreneurs/founders at the centre of everything we do; embed diversity, equity and inclusion into our work; work towards a clearly articulated vision; and drive to true collaboration honouring the Rainforest Alberta Social Contract we have all agreed to. Join us as we share our experiences in building our innovation ecosystem and engage in open conversation how we can all work together to achieve greater economic impact.

Moderator: Shane Olson, EDA Board Member

Introductory Remarks: Partner

Panelists: Court Ellingson, Calgary Innovation Coalition; (others TBC)

Session D5: Innovation, Technology and Analytics for BR&E *(Mount Kidd Ballroom)*

More than ever, it is essential that Economic Developers incorporate Innovation, Technology, and Analytics into their BR+E program. Strategies and tactics must be developed quickly to be successful within this new digital age. MDB Insight has been specializing in the market research, economic and workforce development space for over a decade. In this session, the MDB Insight team will be sharing their experiences through a concise, practical, engaging presentation on how best to use modern BR+E techniques to service today's businesses. It will also highlight their experience and perspective on how Sundre utilized this approach to boost their BR+E efforts.

Moderator: Peter Casurella, EDA Board Member

Introductory Remarks: Paul Blais, MDB Insight

Panelists: Chris Bandak, Executive Vice-President, Market Research, MDB Insight Inc.; Jonathan Allen, Economic Development and Communications Officer, Town of Sundre; Jordan Tidey, Senior Consultant, MDB Insight Inc.

3:00-3:15 PM REFRESHMENT BREAK *(Rockies Room)*

Partner: TBC

3:15-4:30 PM BREAKOUT SESSIONS

Session E1: The Great Transition: A New Way to Re-Think Business Retention & Expansion *(Gold Room)*

Communities are facing an unprecedented risk that has gone largely unnoticed – the uncertain transition of their existing industries. Like the companies they try to protect and grow, they are vulnerable during this transition, especially with new complications created by COVID 19. Baby boomer owned businesses drive community economies from employment to reinvesting in their communities. In the US, 10,000 baby boomers reach retirement age every day. This is expected to continue into the 2030s. This means nearly seven baby boomers turn 65 every minute. Boomers own 2 out of 3 of the private businesses in the United States. According to a UBS survey in 2017, 77% of business owners surveyed plan to retire by 2027. With millions of baby boomer owners moving rapidly toward retirement, only 30% have a written plan to transition their business. Is your community prepared to have these crucial economic assets at risk? This session will help you evaluate your community's risk and learn how you might implement a Ready for Next initiative in your community right away.

Moderator: Kent McMullin, EDA Board Member

Introductory Remarks:

Partner:

Panelists: Guillermo Mazier, & Cindy Reid-Shelton, Advisors, Ready For Next Cities

Session E2: The Greening of Communities- An Economic Opportunity *(Silver Room)*

Increasingly, communities are focused on pursuing green alternatives. In this session we will hear how communities are turning green initiatives into economic opportunities using the Clean Energy Improvement Program, Electric Vehicle Charging Program and other programs.

Moderator: Martin Ebel, EDA Board Member

Introductory Remarks:

Partner: Alberta Municipalities

Panelists: Trina Innes, Executive Director Sustainability Services, Alberta Municipalities; others TBC

Session E3: How to make your place marketing & EDO website sticky *(Bronze Room)*

A "sticky" website entices visitors to spend more time on its pages and encourages them to return in the future - you already know you need it, but how do you achieve "Sticky" as an EDO and what do you track? Come learn the best practices in not only how to get your community noticed, but how to better track investment opportunities and keep your community stakeholders informed of your progress. From CRM to marketing automation to meaningful metrics, we're planning to show you not only how to build in best practices, but how these strategies will work for you across all of your EDO hats: investment, expansion and retention.

Moderator: EDA Board Member

Introductory Remarks: Partner

Panelists: Alissa Sklar, VP Marketing, GIS Planning; Alysha Dominico, CEO & Co-Founder, Tangible Words; Tom Wengler, Founder and Managing Partner, Convergence

Session E4: Seizing International Investment Opportunities *(Explorer Room)*

The Government of Alberta has 12 international offices in various locations around the world. In April 2021, 10 of the 12 international offices moved to the responsibility of Invest Alberta Corporation (IAC). Through this extensive network of international and local contacts, the Invest Alberta team of investment professionals now provide a centralized, coordinated service to support foreign investors throughout the investment and business expansion process. This interactive session will feature several of its international office staff members, advising on how economic development professional in Alberta can best pursue international investment and trade opportunities while accessing resources available through the Government of Alberta and Canada.

Moderator: Shane Olson, EDA Board Member

Introductory Remarks: Partner

Panelists: TBC

Session E5: Pandemic and Disaster Relief Strategies for your Business Community *(Mount Kidd Ballroom)*

This fireside chat will focus on shared strategies and tactics in addressing pandemic and disaster relief efforts in communities (large & small) across Alberta. Economic Development Officers from Fort McMurray/Wood Buffalo region, Town of Sylvan Lake and Community Futures Wild Rose will speak about their community's response and actions undertaken during the ongoing economic crisis resulting from the global pandemic.

- The Wood Buffalo Economic Development (WBEDC) established a Business Recovery Task Force with 24 recommendations to support businesses during the immediate (emergency), short-term (recovery) and long-term (resiliency) phases of business recovery in the region.
- The Town of Sylvan Lake (TOSL) developed their Covid-19 Business Resiliency Strategy to respond to the current pandemic, the economic recession felt around the world as a result, and its impact on the local business community. The strategy is a three-part, evolving plan to help business owners overcome, and recover from the many difficulties they are facing as a result of these challenges.
- As a response to the impact of the global pandemic, Community Futures Wild Rose, along with its regional municipalities distributed an impact analysis survey to identify the key resources needed by its businesses in areas of response, recovery and resiliency. Through this process it was identified that the businesses required supports in areas of financial support, assistance in identifying new markets, digital technology, workforce and supply chain impacts. CF Wild Rose alongside its economic development professionals have brought forward a recovery and resiliency series to support its businesses.

Moderator: Peter Casurella, EDA Board Member

Introductory Remarks: Partner

Panelists: Natasha Hartson, Director, Entrepreneurship & Innovation, Fort McMurray Wood Buffalo Economic Development & Tourism; Amanda Mercer, Economic Development Officer, Town of Sylvan Lake; Wendy Gerbrandt, Community Economic Development Officer, Community Futures Wild Rose; Pierre Cormier, Partner, ClearThink™ Group

5:30-6:00 PM CONFERENCE REGISTRATION DESK OPEN (*Registration Desk*)

6:00-6:30 PM COCKTAIL RECEPTION (*Olympic Ballroom*)

6:30 PM ANNUAL AWARDS DINNER (*Olympic Ballroom*)

Join us to celebrate excellence in economic development.

Host: Eleanor Miclette, President, EDA; Leann Hackman-Carty, CEO, EDA

Dress: Business

*need ticket to enter

Following the Awards Dinner, the EDA Sponsor Salon (Rockies Room) will be open until midnight. Woody's Pub & Patio is open after that.

FRIDAY, APRIL 8

8:00 AM BREAKFAST BUFFET (*Olympic Ballroom*)

8:00-11:00 AM CONFERENCE REGISTRATION DESK OPEN (*Registration Desk*)

9:00-9:45 AM PLENARY #1: 2019-20 ECONOMIC FORECAST (*Olympic Ballroom*)

Todd Hirsch is the Chief Economist at ATB Financial. He holds a BA Honours in Economics from the University of Alberta and an MA in Economics from the University of Calgary. For over 20 years he's worked as an economist at Canadian Pacific Railway, the Canada West Foundation and the Bank of Canada. For almost a decade, Todd taught economics at the University of Calgary. He released his third book, *Spiders in Space: Successfully Adapting to Unwanted Change in 2017*.

Todd provides economic commentary for several Canadian media outlets, and has been recognized as one of Alberta's 50 Most Influential. He has recently served on the University of Calgary's Board of Governors and is the chair of the Calgary Arts Academy. In 2015 Todd received the U of A's Alumni Honour Award, and in 2017 an honorary degree in Policy Studies from Mount Royal University. Mr. Hirsch will be providing his annual economic forecast, always a highlight of the EDA Conference.

Moderator: Leann Hackman-Carty, Chief Executive Officer, EDA

Introductory Remarks: TBC

speaker: Todd Hirsch, Chief Economist, ATB Financial

Partner: TBC

9:45-10:30 AM PLENARY #2: FUTURE OF WORK (TBC) *(Olympic Ballroom)*

Introductory Remarks:

Speaker: Gartner Group (invited) TBC

Partner: TBC

10:30-11:15 AM PLENARY #3: SHAPING, LEADING AND SUSTAINING INNOVATION EFFORTS IN CROSS SECTOR PARTNERSHIPS *(Olympic Ballroom)*

Jason Ribeiro is a corporate leader, community advocate, international consultant, and one of Canada's most awarded social science graduate researchers. As Director of Strategy at Calgary Economic Development, Jason was responsible for setting and implementing corporate and community vision through the city's economic strategy, "Calgary in the New Economy." His current Ph.D. research, which is funded by the prestigious SSHRC Joseph-Armand Bombardier Canada Graduate Scholarship at the University of Calgary, aims to assist organizational leaders in shaping, leading, and sustaining innovation efforts in cross-sector partnerships. He is an active member of the international academic community, and has taught over 600 university students, written 20 scholarly works, delivered over 20 national/international conference presentations, and received nearly \$200,000 in competitive funding. He also holds a Master's degree from Brock University and undergraduate degrees from both McMaster University and York University.

Jason is committed to improving the lives and well-being of Calgarians, Albertans, and Canadians across the country and has represented Canada at the World Bank/IMF Annual Meetings, United Nations Peacekeeping Defence Ministerial, and Young Leaders Program of Atlantik-Brücke. He recently served as Curator of the World Economic Forum Global Shapers Calgary Hub where his work earned him a Finalist nomination as Calgary's 'Best Civic Activist' at the 2020 Best of Calgary Awards. A passionate leader, Jason currently sits on boards and standing committees within the Alberta Motor Association, Sport Calgary, ActiveCITY Calgary, EducationMatters, and the Calgary Public Library. He is a regular fixture in local and national media providing public affairs commentary on policy and politics.

Introductory Remarks:

Speaker: Jason Ribeiro, Doctoral Researcher, University of Calgary (invited)

Partner: TBC

11:15-11:30 AM CLOSING CEREMONY *(Olympic Ballroom)*

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Pincher Creek and District Historical Society request for support	
PRESENTED BY: Adam, Recreation Manager	DATE OF MEETING: 1/24/2022

PURPOSE:

To review a request for support from the Pincher Creek and District Historical Society for their Commemorate Canada reopening Celebration event on August 6th, 2022.

RECOMMENDATION:

That Council for the Town of Pincher Creek provide a letter of support to the Pincher Creek and District Historical Society for their Commemorate Canada Reopening Celebration on August 6th, 2022.

BACKGROUND/HISTORY:

The Pincher Creek and District Historical Society is presenting an opportunity to apply for a Heritage Canada Grant to be used towards an event to celebrate Canada's emergence from the Covid-19 pandemic.

They are proposing an all-day event on August 6th, 2022 of local music, cowboy poetry, authors, entertainment for children, food and beverages, a great dinner with entertainment and an evening outdoor dance to be hosted at the Kootenai Brown Pioneer Village.

The Pincher Creek and District Historical Society is requesting a written letter of support, in-kind and/or financial support for this event. One of the conditions of the grant is that admission fees for the event need to be waived. Approximately 1200-1500 people are anticipated to attend this event.

ALTERNATIVES:

To provide \$_____ to the Pincher Creek and District Historical Society for their Commemorate Canada reopening Celebration to be funded from the Community Contingency Grant.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None

FINANCIAL IMPLICATIONS:

If council decides to contribute financially to this project, there would be those costs associated.

PUBLIC RELATIONS IMPLICATIONS:

Large events may or may not be allowed to proceed depending on provincial guidelines at the time.

ATTACHMENTS:

KBPV Letter - 2800

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek provide a letter of support to the Pincher Creek and District Historical Society for their Commemorate Canada Reopening Celebration on August 6th, 2022.

Signatures:

Department Head:

Adam Grose

CAO:

Laurie Wilgosh





The Pincher Creek and District Historical Society
P.O.Box 1226
Pincher Creek, Alberta
T0K-1W0
(403) 627-3684
Email: mail.kbpv@gmail.com

January 18, 2022

Town of Pincher Creek

Box 159

Pincher Creek, AB

T0K 1W0

RE: Commemorate Canada Reopening Celebration (August 6th, 2022)

Dear Mayor Anderberg and Pincher Creek Town Council,

The Pincher Creek & Dist. Historical Society has an opportunity to participate in a project to celebrate Canada's emergence from the Covid-19 pandemic by holding commemorative activities celebrating people and achievements to support the revival of local economies. We are proposing an all-day event for Saturday, August 6, 2022, of local music, cowboy poetry, authors, entertainment for children, food and beverages, a great dinner with entertainment and an evening outdoor dance.

There is funding available for this project through Heritage Canada with an application deadline of January 31. Kootenai Brown Pioneer Village is an awesome outdoor location with many amenities to host a gathering like this – wonderful spacious grounds, washrooms, tents, chairs, tables, stage areas and proximity to Main Street.

We are applying for the grant available for this project. It is always beneficial for the success of the application to have written support in-kind or financial from the Town. We cannot charge any admission as that is a criterion for this grant. We are anticipating a local crowd similar to Canada Day, approximately 1200 – 1500 people, and there will be advertising out there to attract visiting Canadians as well. Perhaps between the Town and the MD Councils, a contribution towards admissions would really be appreciated.

Thank you for your support towards this very worthwhile celebration that has really affected all of us. I will be attending the next council meeting for questions.

Sincerely,

Colleen Casey-Cyr

President

CC: MD of Pincher Creek



**Town of Pincher Creek
COUNCIL DISTRIBUTION LIST
January 24, 2022**

<u>Item No.</u>	<u>Date</u>	<u>Received From</u>	<u>Information</u>
1.	January 7, 2022	STARS Alberta	Thank you
2.	January 10, 2022	FCM	Climate Leadership
3.	January 11, 2022	Pincher Creek Chamber of Commerce	Holiday Passport Campaign Information
4.	January 11, 2022	Alberta SouthWest Alliance	Green Destinations Story Awards
5.	January 11, 2022	Village of Cowley	Shared CPO Services
6.	January 12, 2022	Town of Tofield	Adolescent Vaccine Provision
7.	January 13, 2022	Alberta Municipalities	Information Updates
8.	January 13, 2022	Cenera	FOIP Orientation for Elected Officials
9.	January 7, 2022	Brownlee LLP, Barristers & Solicitors	RSVP for our Emerging Trends in Municipal Law this February
10.	January 7, 2022	Municipality of Crowsnest Pass	Streamlining Foreign Physician and Nurse Assessments
11.	January 4, 2022	South Canadian Rockies Tourism Association	For Immediate Release
12.	January 14, 2022	Pincher Creek & District, Family and Community Support Services	Interagency Updates January 14
13.	January 17, 2022	Oldman River Regional Services Commission	October 14, 2021 Executive Committee Meeting Minutes
14.	January 6, 2022	Crestview Lodge	Letter
15.	January 4, 2022	Oldman Watershed Council	Letter and 2020-2021 Annual Report
16.	January 17, 2022	Economic Developers Alberta (EDA)	EDA Training - Business Retention & Expansion begins in February - Why Register?
17.	January 13, 2022	North American Clean Energy	North American Clean Energy -- Wind News -- Vol 14; Issue 19

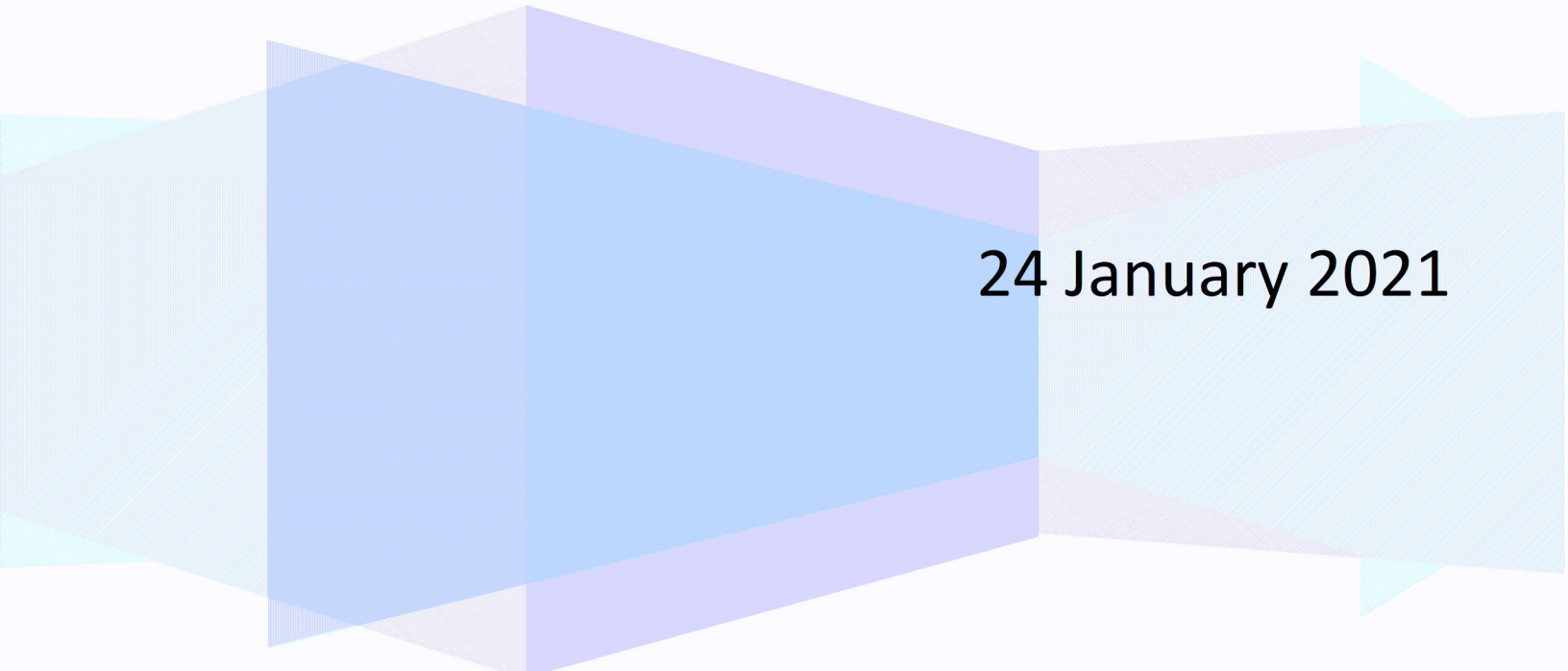


**Town of Pincher Creek
COUNCIL DISTRIBUTION LIST
January 24, 2022**

<u>Item No.</u>	<u>Date</u>	<u>Received From</u>	<u>Information</u>
18.	January 17, 2022	Canadian Association of Police Governance	Families Matter Research Group Session - Jan 27
19.	January 18, 2022	TC Energy	Project Update: NGTL West Path Delivery 2022 Project EPP Approval
20.	January 19, 2022	STARS Foundation	STARS Allied Impact Report

Manager Legislative Services

Highlight Report – 4th Quarter 2021



24 January 2021

Highlight Report

This report is to provide the Chief Administrative Officer (*CAO*) and Council for the Town of Pincher Creek with a summary of projects, files in progress and/or completions as it pertains to the Manager of Legislative Services area. The report is used to monitor project(s) progress. The report is also used to inform and advise Council and request directives of any aspect wherever needed.

Bylaws reviewed by Council

Bylaws that were reviewed, approved and/or rescinded by Council for the Town of Pincher Creek are as follows:

Traffic Bylaw No 1599 and 1599-11

On May 11, 2020, Council received the Traffic Bylaws No. 1599-09 and 1599-11 Amendment as information and directed administration to review and bring recommendations back to Council. (*Resolution 20-239*) This file is in progress.

Tax Incentive Bylaw No 1629-21

On February 22, 2021, Town Council gave first reading of the tax incentive bylaw to encourage development and revitalization of non-residential properties for the general benefit of the Town and directed administration to garner internal referral comments. However, on October 12, 2021 Town Council repealed resolution #21-064 approving first reading for the Tax Incentive Bylaw No 1629-21 and directed administration to bring back the bylaw for Council's consideration within a three month period (*Resolution 21-386*). In addition, on December 13, 2021 Town Council directed administration to bring the proposed Tax Incentive Bylaw No 1629-21 to the Committee of the Whole for their review and recommendations (*Resolution 21-472*). This file is in progress.

Regional Assessment Review Board Bylaw 1633-21

On November 8, 2021, Town Council gave all three readings to the Regional Assessment Review Board Bylaw 1633-21 upon recommendation from the Oldman River Regional Services Commission to incorporate recent amendments to the Municipal Government Act. The bylaw has been updated accordingly. This file is closed.

North East Industrial Area Structure Plan Bylaw 1630

Administration has reserved bylaw number 1630 to accommodate the North East Industrial Area Structure Plan Bylaw. The final report has been received from Stantec and will be forwarded to the Oldman River Regional Services Commission with direction to prepare the bylaw for Council consideration. This file is in progress.

Renewal of Leases/Agreements

The Property Review Committee consist of all members of Council. Council will be presented with all relevant leases/agreements' information on as needed bases. Leases/Agreements that were reviewed and renewed these last two (2) quarters, subject to Council approval, are as follows:

- 1) On June 8, 2020, Town Council directed administration to bring back a proposed Shared Service Agreement between the Town and the MD of Pincher Creek to provide Animal Control services. On August 24, 2020 Town Council authorized and approved the Peace Officer Sale of Service Agreement dated July 30, 2020 between the Town and the MD of Pincher Creek to provide animal control services on an as needed basis for a one (1) year term. On May 25, 2021, Town Council authorized and approved the Sale of Service Agreement between the Town and the M.D. of Pincher Creek No.9 for the Animal Control and the Noise Bylaw enforcement. This file is ongoing.
- 2) On October 13, 2020, Town Council was presented with the Pincher Creek Golf Club Society lease agreement, which was deferred to the November 4th, 2020, Committee of the Whole meeting and 2021 Budget deliberations for discussion. On November 4, 2020 the Committee of the Whole received the Golf Course Lease Agreement as information to be reviewed during budget deliberations. (*Resolution COTW 2020-113*) On January 25, 2021, Town Council directed administration to schedule a meeting with representatives of the Pincher Creek Golf Club to discuss the expired lease agreement and funding requirements and bring back items to Council for consideration as required. On April 12, 2021, Town Council authorized and approved the Pincher Creek Golf Club Society five (5) year Lease Agreement dated January 1st, 2021 with amendments as discussed. (*Resolution 21-148*). This file is in progress.

Land Sale

A Summary List of Town Lots for sale is available on the Town of Pincher Creek website. A total of twenty-four (24) commercial zoned town owned properties are listed. These are Highway Drive-in Commercial – C2, Transitional Commercial – C4, Business Park – I3, General Industrial and Warehousing – I1 zoned lots in the Northeast Industrial area.

On August 7, 2019 Town Council accepted the offer to purchase for Plan 0613747, Block 5, Lot 6 – 1124 Table Mountain Street in the amount of \$70,700 plus GST and directed administration to provide North & Company Law Office to act on the Town's behalf regarding the real estate transaction. On January 17, 2020 North & Company provide confirmation of the balance of the land sale proceeds and advised that the transfer of title is held in abeyance until receipt of further direction. The review regarding the level of completion and requests to provide a progress report of the building is ongoing of which the purchaser has up to two (2) years to complete. This file is in progress.

On November 9th, 2020 Town Council accepted the Wild Winds Brewery Inc offer to purchase in the amount of \$60,000.00 plus GST for Plan 0614431, Block 1, Lot 4 at the corner of Scott Avenue

and Veterans Street and directed administration to provide North & Company Law Office to act on the Town's behalf regarding the real estate transaction. On May 25, 2021 Town Council granted a five (5) month time extension for the Real Estate Purchase Contract dated November 12, 2020 (*Resolution 21-201*). This file is in progress.

On September 13th, 2021 Town Council accepted the Legendary King Edward Hotel Ltd offer to purchase in the amount of \$138,000.00 plus GST for Plan 0613747, Block 5, Lots 9 and 10 waiving the conditions as set forth in the Property Purchase Policy 603-06 and directed administration to provide North & Company Law Office to act on the Town's behalf regarding the real estate transaction. This file is in progress.

General Insurance

In cooperation with the finance department, we have been reviewing the property and equipment schedules including all certificates of insurance and coverage of Town owned properties. Regarding the reporting requirements for additions, deletions of assets and claims we confirm that it is current and the activities for this fourth quarter ending have been minimal.

Tax Recovery

We confirm that the Tax Recovery Arrears List for Lands and Mobile Homes dated March 12th, 2021 have been registered covering a total of twenty-six (26) properties (13 *Lands and 13 Mobile Homes*). Notification have been mailed to the property owners in accordance with the Municipal Government Act. Discharge of tax notifications for paid tax arrears accounts are being filed with Land Titles Office after confirmation of payments. This file is ongoing and in progress.

On August 24, 2020, Town Council authorized and approved to engage TAXervice to manage the property tax arrears recovery for the Town of Pincher Creek. On October 26, 2020 Town Council approved the tax arrears recovery Public Auction to be held on January 21st, 2021. (*Resolution 20-480*) The tax arrears recovery program is revenue neutral as all associated costs are at the rate-payers expense.

On February 22, 2021, Town Council directed administration to take title of parcel Plan 8089JK, Lot 262 Roll 7701000 and offer the property for sale by listing it for an amount of \$12,400 on the Town's web site. (*Resolution 21-056*) This file is ongoing.

As at the time of writing this report the Tax Recovery Arrears of outstanding accounts for Land stands at four (4) and Mobile Homes at ten (10) accounts.

Development Activities

Administration receives applications for development permits, home occupation and sign permits, on an ongoing basis. Any discretionary use applications and application for development waivers are referred to the Municipal Development and Subdivision Authority (*MDSA*) for decisions and/or recommendations.

Summary of development activities this fourth quarter year-to-date are as follows:

8 - Development Permit Applications total value of **\$974,000.00**

Y-T-D: 38 Development Permits for an estimated aggregate total value of **\$10,484,580.00**

0 - Sign Permit Application

Y-T-D: 4 Sign Permit Applications

1 - Home-Based Occupation Permits

Y-T-D: 7 Home-Based Occupation Permits

10 Compliance Certificates issued

Y-T-D: 70 Compliance Certificates issued

6 **MDSA** applications heard/decided

Y-T-D: 33 **MDSA** Applications heard/decided

Bylaw Enforcement

The Bylaw Enforcement Department is to enforce the bylaws, provincial acts and regulations including developments without permits, expired permit and unsightly premises. The internal incidents/activities reporting and tracking process of the Community Peace Officer, which is on an ongoing basis, is current and reviewed daily, and in compliance with the Public Security Peace Officer Program. For the fourth quarter 2021 there were a total of **89 counts** year-to-date of incident types reported of which the detailed report is attached. Currently, the CPO is handling all incoming dog and general animal complaints.

Vacant CPO position

As per Committee of the Whole resolution (COTW 2021-118), "*That Committee of the Whole for the Town of Pincher Creek receives the Bylaw Enforcement Department update report August 4, 2021, as submitted and support administration to proceed with filling the vacant Bylaw/Community Peace Officer Position*", administration initiate the new hire process and advertised the CPO position accordingly. On November 22, 2021 Council appointed Max Denis Hausammann to the position of Community Peace Officer in accordance with the Municipal Government Act, the Peace Officer Act and the Town of Pincher Creek Bylaw 1476-95 and Policy 206-07. Administration is working towards appointment with the Justice and Solicitors Generals office. This file is in progress.

Peace Officer Shared Services

In addition to providing peace officer services to the Village of Cowley the Town also provides animal control services to the MD of Pincher Creek on an on-call basis. Internal reporting regarding bylaw enforcement services, including time allocations, in each jurisdiction is ongoing and reviewed by administration accordingly.

Weed Control/Inspection

The CPO provide and oversee the Town's weed control program which typically runs from May to November in each year.

Noxious weeds are on the list of things that Community Peace Officer watch for while on routine patrols during spring and summer months. Complaints from property owners allows Bylaw Enforcement to be successful in keeping the community for most part noxious weed free.

When invasive plant species (*noxious weeds*) are detected by the CPO or by residents, there are several ways that CPO handle weed concerns in town.

- 1) Weeds on town property; CPO will contact the licenced pesticide applicator.
- 2) Make an IWork's for Public Works to maintain the area.
- 3) CPO will pull or dig up weeds if it's on a small-scale infestation. Small-scale meaning one or two invasive plants along an alley way.
- 4) Weeds on private property are handled by the property owner. CPO contact the property owner to maintain weed infestations as property owners' see fit. Authority is provided under the town's nuisance bylaw 1574-19. Section 3. This includes dandelions.

Respectfully Submitted,

Lisa Goss,
Manager Legislative Services.

/lg

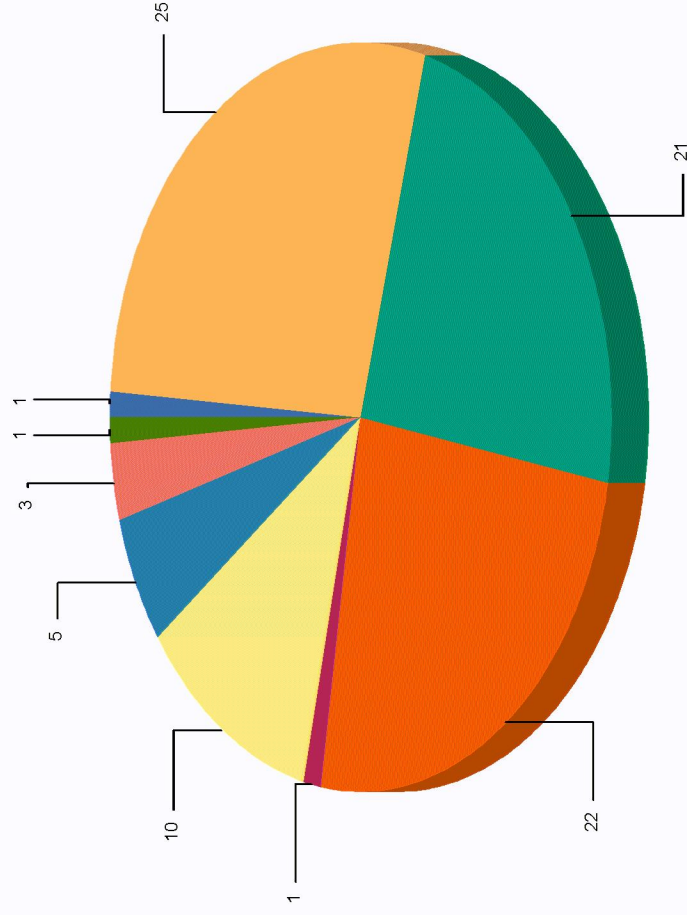
Attachments

PINCHER CREEK

QUARTERLY REPORT Statistics from Occurred Date: 1/1/2021 12:00:00AM to 12/31/2021 11:59:00PM

File/Complaint Report

Count of Incident Types



PINCHER CREEK : BYLAW	1
PINCHER CREEK : BYLAW : # 1348 TRAFFIC	25
PINCHER CREEK : BYLAW : # 1476 CPO / BYLAW OFFICER	21
PINCHER CREEK : BYLAW : # 1525 ANIMAL CONTROL	22
PINCHER CREEK : BYLAW : # 1550 BUSINESS LICENSING	1
PINCHER CREEK : BYLAW : # 1574-06 NUISANCES / UNTIDY / UNSIGHTLY	10
PINCHER CREEK : BYLAW : PROBLEM WILDLIFE	5
PINCHER CREEK : MD OF PINCHER CREEK	3
PINCHER CREEK : PROVINCIAL : TRAFFIC SAFETY ACT	1
Total:	89

PINCHER CREEK : BYLAW : 1 1%

File/Complaint Report

PINCHER CREEK : BYLAW : # 1348 TRAFFIC: 25 28%

PINCHER CREEK : BYLAW : # 1476 CPO / BYLAW OFFICER: 21 24%

PINCHER CREEK : BYLAW : # 1525 ANIMAL CONTROL: 22 25%

PINCHER CREEK : BYLAW : # 1550 BUSINESS LICENSING: 1 1%

PINCHER CREEK : BYLAW : # 1574-06 NUISIANCES / UNTIDY / UNSIGHTLY: 10 11%

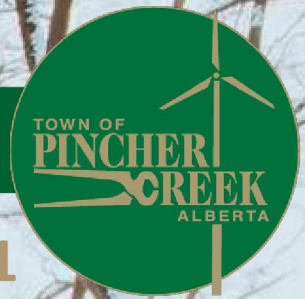
PINCHER CREEK : BYLAW : PROBLEM WILDLIFE: 5 6%

PINCHER CREEK : MD OF PINCHER CREEK: 3 3%

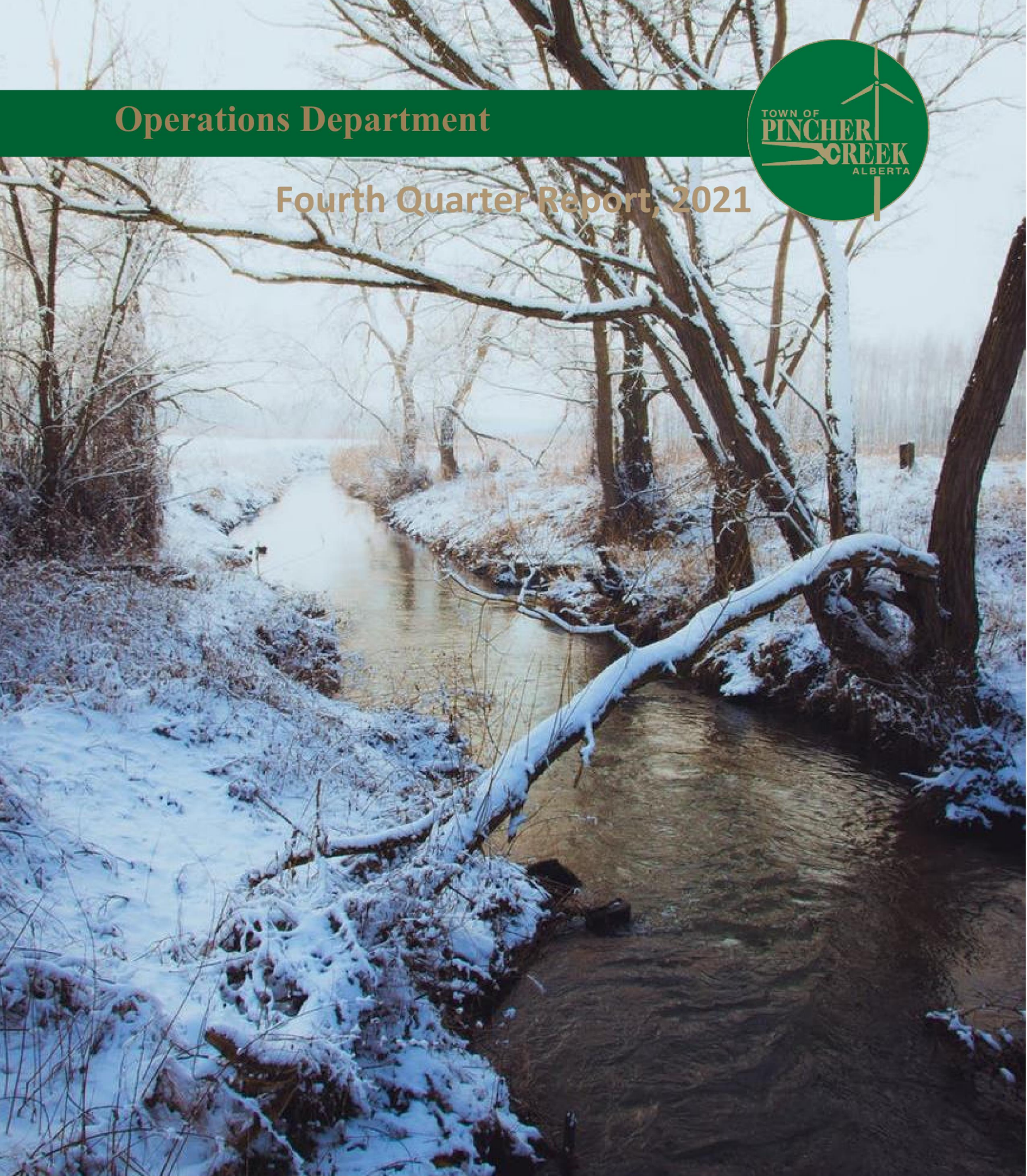
PINCHER CREEK : PROVINCIAL : TRAFFIC SAFETY ACT: 1 1%

Grand Total: 100.00% Total # of Incident Types Reported: 89

Operations Department



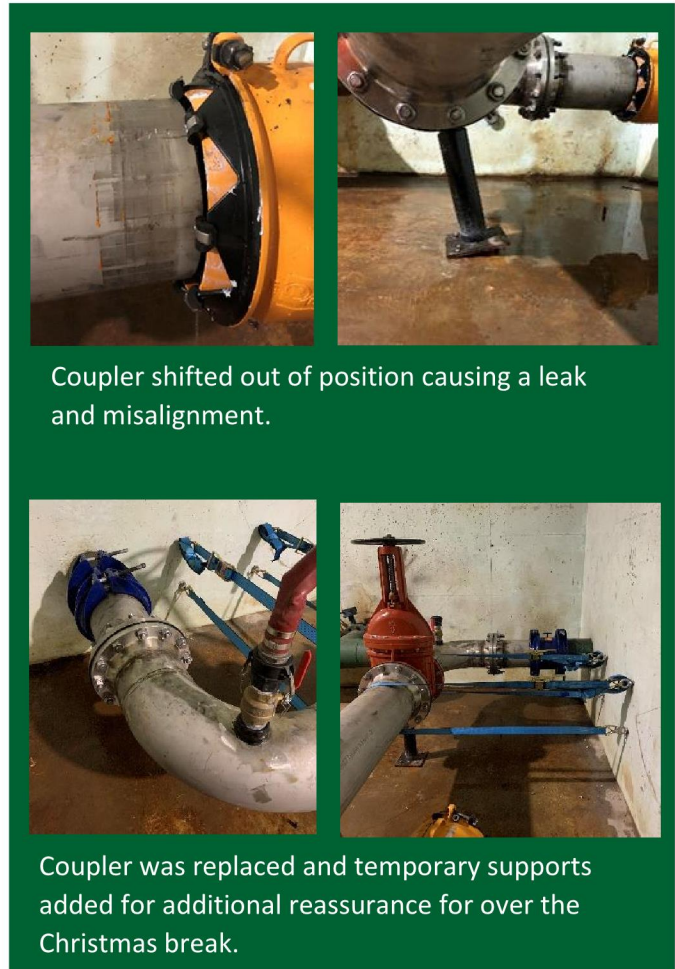
Fourth Quarter Report, 2021



Mild temperatures at the start of the fourth quarter made for favorable conditions for some yearend tasks like seasonal snow fence installation in drift prone areas and grading alleyways. In preparation for the Parade of Lights, Christmas decorations were added to the light standards and the street sweeper was able to make additional passes before the snow and wind came to Pincher Creek.

While cold temperatures didn't arrive until late in the quarter, heavy winds made for additional work to Operational staff. Garbage bin damage, snow drifts and tree debris were widespread. To aid residents in the cleanup of branches in yards, the organic bin was brought back for residential temporary use.

On December 15, 2021, complaints of low water pressure were reported to the Town. Staff drove the community looking for a possible watermain break and a watermain failure was identified within the Old Water Treatment plant. Failure occurred from a combination of an incorrect coupler being originally installed by contractors and the added thrust of water hitting the 90 degree turn. Staff and contractors worked together to ensure the system was safe and operational before the Christmas break, where it was anticipated increased water uses would be used by residents.



Coupler shifted out of position causing a leak and misalignment.

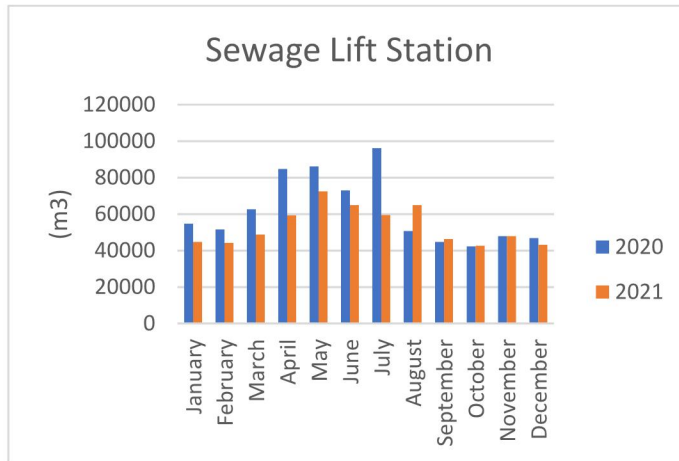
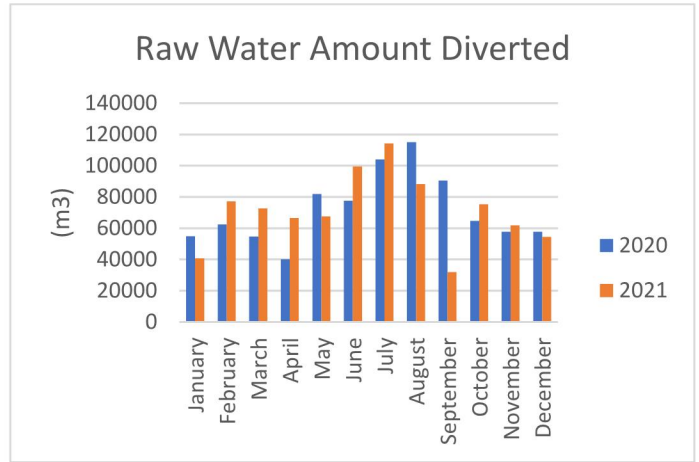
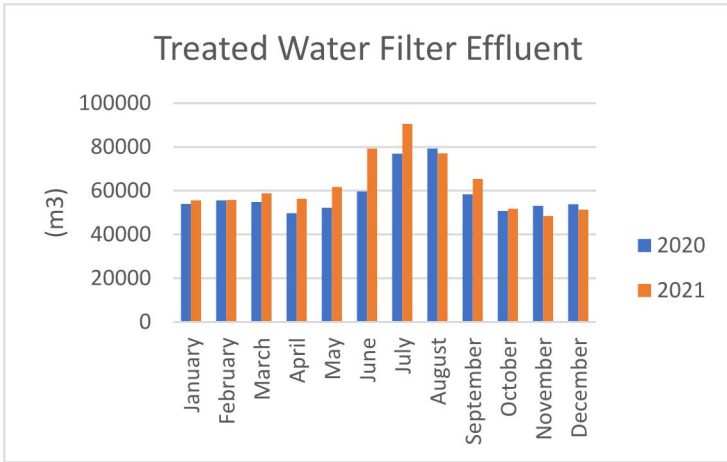


Coupler was replaced and temporary supports added for additional reassurance for over the Christmas break.

As seen in the above pictures, ratchet straps were added as a temporary measure over the Christmas Holidays. Engineers reviewed the newly installed coupler and determined additional restraints were not required, however, it brought peace of mind to the Operations Department over the holidays until additional redundancy measures could be reviewed and implemented in the 1st Quarter of 2022.



Water Treatment Numbers



Cemetery Updates

Fairview Cemetery

Inurnments (Open Only):3
 Full Burials: 2
 Niche Front Installed: 1

Columbarium

Occupied: 24
 Reserved: 26
 Available: 22
 Total:72

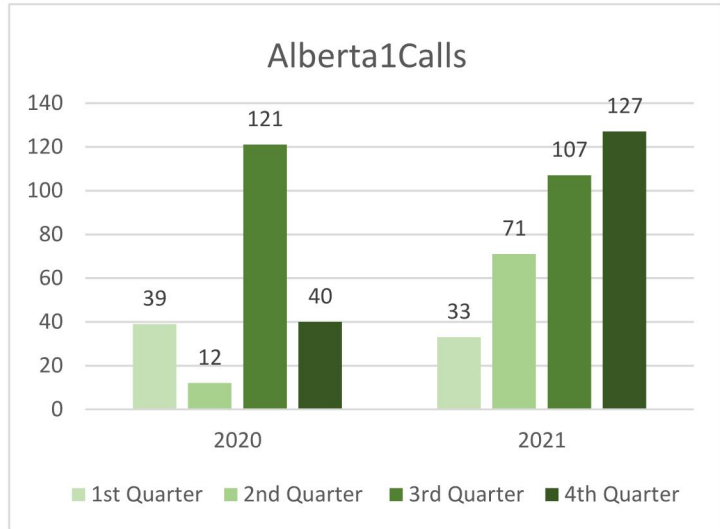
Project Update

- Sanitary Forcemain Twinning – in progress, approximately 70% complete
- Water Treatment Plant Pump Replacements – design complete, parts ordered, installation expected Q1 2022
- Water Treatment Plant PLC Replacement – design complete, parts ordered, installation expected Q1 2022
- Infrastructure Master Plan Update – draft received in late December 2021, revisions and final report expected Q1 2022



Administrative Update

A high number of Alberta1Calls were submitted this quarter. A warm October allowed for a longer construction season, plus Telus assuming responsibility for Axia FibreNet were all reasons for this influx in calls. The following chart show the increase in calls the Operations department received in the 4th quarter.



The fourth quarter has a history of bring a variety of vicious weather events. On the evening of November 31 and December 1, 2021 a windstorm hit Pincher Creek causing damage to roof structures, powerlines, and tree damage. Operations assisted the fire department with traffic control overnight and picked up debris/garbage in the days following the wind event. Mid December, snow and heavy wind brought drifting through out the community. Operation received many request for assistance from residents and businesses, and while the Operations Department was able to assist in most case, priorty routes and tasks needed to be first addressed as per the Winter Steet Maintenance Policy.



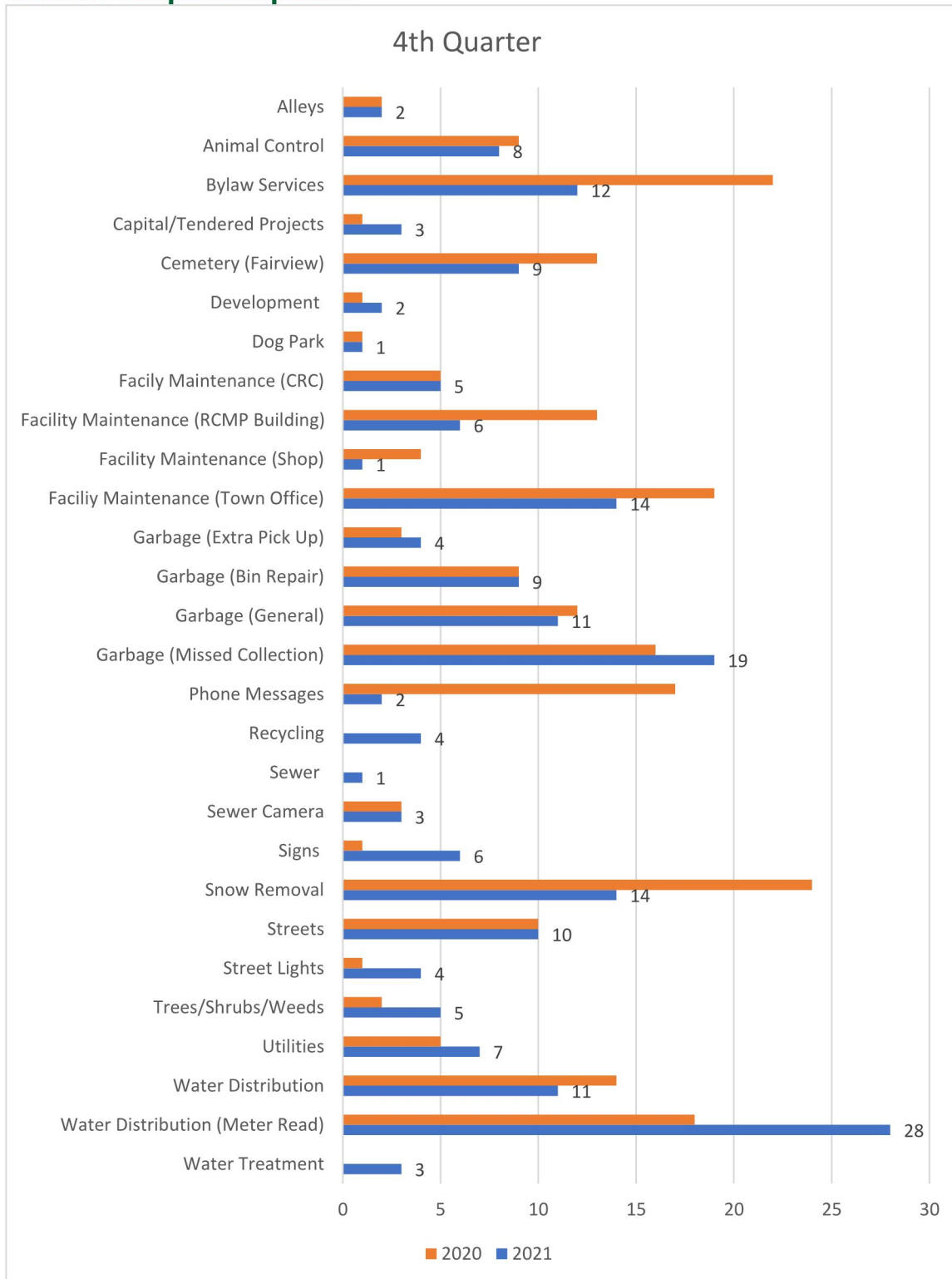
December 1, 2021
Robertson Ave and Elm Street, Pincher Creek



Trail drifted over south of the Ranchland Mall



Citizen Request Update



In this quarter there was 219 citizen requests logged with the Town and 161 of them directed to Operations (73.5%).



Operations & Information Sharing

Town of Pincher Creek
October 8, 2021

The organic bin located at 1086 Kettles street is for leaves and grass clippings only. The bin will be accessible until Nov 1 and then close for the winter months.

Please be respectful of the signage, grass, and leaves only.



Town of Pincher Creek
October 14, 2021

Preventative work has begun at the water treatment plant, residents should see no disruption in service.

#PincherCreek

Town of Pincher Creek
October 6, 2021

Wednesday, October 6, 2021

Late in the afternoon on Tuesday October 5th the forcemain that runs from the Town of Pincher Creek to the Town lagoons was severed. The forcemain is the sewer pipe that moves wastewater under pressure from the Town system to the lagoons.

At approximately 4 a.m. the break was repaired and wastewater is now flowing through the system as normal. No sewer effluent was deposited into the Pincher Creek.

Alberta Environment was immediately notified of the break, and will continue to monitor the situation and stay in communication with Town administration. The line was struck while a private contractor was installing a new parallel line. Up to nine vacuum trucks worked overnight at the break site, at various manholes and south of the creek in Lowland Heights to contain the leak and remove wastewater before the leak.

We want to thank those who worked through the night to quickly resolve this situation.

All precautions, safety measures and regulations were and will continue to be followed carefully.

The safety of our community, extended community, neighbours downstream and the environment are of utmost importance.

Read the full info here: <http://www.pincher creek.ca/media/notice.php?view=567>

Town of Pincher Creek
October 27, 2021

When a major snow storm occurs, all drivers throughout the Town of Pincher Creek are faced with deteriorating driving conditions at the same time. Without consideration to the limitations of a winter street maintenance operation and regardless of the weather, residents expect cleared roadways and safe driving conditions within the shortest possible period of time. Rapidly cleared streets are important, not only for safe travel, but are also required to facilitate the handling of emergencies by fire, ambulance and police operations. The economic life of the Town is also affected when the transportation of people and goods are hampered by unclear roadways.

- Plowing is initiated after 10" of accumulated snowfall (or where snow is impacting traffic)
- Priorities listed in Winter Maintenance Policy #302
 1. Hills & Emergency Routes
 2. Main Street (between Bev. McLaughlin & Hewetson)
 3. School Zones during Regulated Hours
 4. Stop & Yield Signs in Commercial Areas
 5. Stop & Yield Signs in Residential Areas

The speed at which roads are plowed is dependent on staffing availability. It is not uncommon for staff to begin snow clearing efforts in the early morning hours. Although we understand that snow plowing may be loud, please have patience as we try to clear roads in time for everyone's morning commute.

If sufficient staffing is available, the Town endeavors to clear alleys only after all other priorities have been addressed.

Find out more here: <http://pincher creek.ca/town/bylaws.php>

Photo: Dec 20, 2017



Town of Pincher Creek
December 1, 2021

An organic bin is now available at 1086 Kettles Street for residents to drop off debris caused by last night's windstorm. Please be mindful of what you are dropping off and continue to take large loads directly to the landfill. The bin will be available until Friday, December 10.



Town of Pincher Creek
November 3, 2021

Now hiring:

- Executive Assistant
- Administrative Assistant (recreation)
- Asset Coordinator
- Lifeguards

Find all the details here: <http://pinchercreek.ca/town/employment.php>
#PincherCreek #PincherCreekEmployment

The Town of Pincher Creek is hiring!



www.PincherCreek.ca

Town of Pincher Creek
November 15, 2021

Update: Nov 17, 2021
The station is now open.

Nov 15, 2021
Due to high winds, the temporary recycling station located at 1300 Hewetson Ave is temporarily closed.

Temporary RECYCLE STATION CLOSURE
Monday, Nov. 15, 2021
Due to high winds the recycling collection area located at 1300 Hewetson Ave. is temporarily closed.

www.PincherCreek.ca/swim #PincherCreek

Town of Pincher Creek
November 30, 2021

A wind warning has been issued by Alberta Environment with gusts to 100 km/h in the forecast this afternoon.

The strongest winds are forecasted Tuesday night as gusts may increase to 130 km/h in the late evening.

Damage to buildings, such as roof shingles and windows, may occur. ... See more



WIND WARNING ISSUED

Strong, damaging westerly winds with gusts up to 130 km/h for the southern Foothills.

Issued:
10:44 a.m. Tuesday 30 November 2021

www.PincherCreek.ca #PincherCreek

Town of Pincher Creek
October 28, 2021

In the 2021 capital budget, Council approved \$4,888,000 for the sanitary forcemain twinning, with \$2,555,000 coming from the Alberta Municipal Water/Wastewater Partnership grant. The need to twin the Town's sanitary forcemain was identified in 2016 through the Wastewater System Assessment Report and the project was expedited when the grant was received. This project is necessary to ensure sufficient capacity for the conveyance of the Town's wastewater between the main lift station and the wastewater treatment lagoons, as well as to provide a redundancy to allow for repairs and maintenance while having no interruption to service. This also increased the capacity and reduces the extents of environmental impacts resulting from a pipe rupture.



Operations & Information Sharing Cont.



Town of Pincher Creek
December 21, 2021 at 1:40 PM

A new recycling bin has been added at the recycling station. We can now take rinsed plastics, paper and tin cans. Continuing to meet the needs of our community. Recycling inquires can be directed to the Crowsnest/Pincher Creek Landfill Association or submit to the Town Citizen Request. Pinchercreek.ca/town/citizen-request



New Recycling Bin

www.PincherCreek.ca #PincherCreek



Town of Pincher Creek
December 15, 2021 at 5:36 PM

There is a low water pressure issue throughout the community. The Water is Safe to drink. We are working on a resolution. A HUGE Thank You to our public works staff for getting this issue resolved in a timely manner!

16

4 Shares



Town of Pincher Creek
December 26, 2021 at 5:51 PM

A reminder that we have a few changes to the Garbage pick up schedule this week.

#PincherCreekresidents

2021 Holiday Garbage Collection
Town of Pincher Creek

Regular Pick Up:	Monday Dec 27
Holiday Pick Up:	Wednesday Dec 29
Regular Pick Up:	Tuesday Dec 28
Holiday Pick Up:	Wednesday Dec 29
Regular Pick Up:	Monday Jan 3
Holiday Pick Up:	Tuesday Jan 4

403 627 3156 | reception@PincherCreek.ca



Town of Pincher Creek
December 27, 2021 at 1:46 PM

Christmas Tree disposal will be ready for December 29 ready for your trees! 1086 Kettles Street.
#PincherCreekResidents

Christmas Tree Disposal
December 29 - January 17th
1086 Kettles Street
(Next to Humane Society)
CHRISTMAS TREES ONLY PLEASE!

www.pinchercreek.ca 403 627 3156



Town of Pincher Creek
December 30, 2021 at 6:25 PM

Reports of older homes especially, having frozen water pipes. Prevent your pipes from freezing when the temperature dips by allowing a small stream of water to flow in your sink during the night.
#pinchercreek

FREEZE WARNING

Prevent freezing pipes by letting a pencil thin size water run during the night in your sink

Water pipes have been freezing with these frigid temperatures



Town of Pincher Creek Newsletter

September 15 to November 15, 2021

Storm Drainage Bylaw (#1630-21)

Our whole community contributes to a healthy storm drainage system. At the council meeting on June 28th, Council for the Town of Pincher Creek passed a new Storm Drainage Bylaw. The bylaw outlines materials that are prohibited from entering the system such as cooking oils and grease, industrial waste, water from hot tubs, etc. It also outlines the requirement for eaves troughing, sump pumps and downspouts to be more than 2 meters away from the right of way (including sidewalks) and does not allow anyone to directly connect to the system without a development permit. The bylaw additionally encourages the use of rain barrels by residents to collect rain water for use in gardens, etc.

All locations in our community contribute to the storm drainage system, and we are pleased to have this new bylaw to help our community contribute to a healthy system. The bylaw can be viewed on www.PincherCreek.ca or, by request, a copy can be picked up from the Town Office.

November 15, 2021 to January 15, 2022

Winter Maintenance Policy

When a major snowstorm occurs, all drivers throughout the Town of Pincher Creek are faced with deteriorating driving conditions at the same time. Without consideration to the limitations of a winter street maintenance operation and regardless of the weather, residents expect cleared roadways and safe driving conditions within the shortest possible time period. Rapidly cleared streets are not only important for safe travel but are also required to facilitate the handling of emergencies by fire, ambulance, and police operations. The economic life of the Town is also affected when the transportation of people and goods is hampered by unclear roadways.

Snow removal is performed in accordance with the Winter Street Maintenance Policy (#302) which specifies that:

- Plowing is initiated after 10" of accumulated snowfall (or when snow is impacting traffic)
- Priorities:
 1. Hills and emergency routes
 2. Main Street (between Bev McLaughlin Drive and Hewetson Avenue)
 3. School zones during regulated hours
 4. Stop & Yield signs in commercial areas
 5. Stop & Yield signs in residential areas

The speed at which roads are plowed is dependent on staffing availability. It is not uncommon for staff to begin snow clearing efforts in the early morning hours. Although we understand that snow plowing may be loud, please have patience as we try to clear roads in time for everyone's morning commute.

If sufficient staffing is available, the Town endeavors to clear alleys only after all other priorities have been addressed.

